

## Delegation of Authority – Area Director - Homes and Communities (cont)

<b>Licensing Act 2003</b>	
To enforce the provisions of the Licensing Act 2003 either generally or specifically, in accordance with the Act, relevant statutory guidance and / or codes of practice.	
To determine the following applications in the circumstances indicated:-	
<b>Matter to be Dealt With</b>	<b>Prevailing Circumstance</b>
Application for personal licence	If no objection made
Application for grant or variation of a premises licence /club premises certificate.	No relevant representation made.
Application for provisional statement.	No relevant representations made
Application to vary designated premises supervisor.	If no Police objection
Request to be removed as designated premises supervisor.	All cases
Application for a Minor Variation of a premises licence/club premises certificate.	All cases
Application for transfer of premises licence.	If no Police objection
Application for interim authorities.	If no Police objection
Decision on whether a complaint is irrelevant, frivolous or vexatious etc.	By officer in consultation with Chair [having sought prior legal advice].
Determination of application to vary premises licence at community premises to include alternative licence condition	All cases
Decision whether to consult other responsible authorities on minor variation application	All cases
Determination of minor variation application	All cases
Decision whether to make a representation or application to review as a responsible authority	All cases

Note:- The delegations are in accordance with those recommended in DCMS Guidance issued under Section 182 of the Licensing Act 2003.

**To Act and Authorise Others to Act Under:-**

- (a) the Food Safety Act 1990;
- (b) any Orders or Regulations or other instruments:-
  - (i) made thereunder; or
  - (ii) relating thereto; or
  - (iii) having effect by virtue of the European Communities Act 1972 and relating to food safety or animal feedstuffs; and
- (c) any modification or re-enactment of the foregoing.

Note:- The delegations are in accordance with those recommended in DCMS Guidance issued under Section 182 of the Licensing Act 2003.

**To Act and Authorise Others to Act Under:-**

- (a) the Food Safety Act 1990;
- (b) any Orders or Regulations or other instruments:-
  - (i) made thereunder; or
  - (ii) relating thereto; or
  - (iii) having effect by virtue of the European Communities Act 1972 and relating to food safety or animal feedstuffs; and
- (c) any modification or re-enactment of the foregoing.